



Dear Parent(s) and Guardian(s),

As you may already know, the Chignecto-Central Regional School Board (CCRSB) and its schools currently use Alert Solutions Communication Suite to send information about your child's attendance, school newsletters and other important communication items via phone, email and text message.

We recently updated this communication suite and are pleased to announce that parents and guardians can now choose what types of communication they would like to receive with this system and also how they would like to be contacted.

We ask that you review your Contact Preferences by logging into the Student-Parent Portal at: <https://sisccrsb.ednet.ns.ca/public>. It is important to note that this feature is not available on the PowerSchool App and must be done on the Student-Parent Portal. If you are unsure how to log into the Student-Parent Portal, please contact your child's school and they can assist you.

Once you have logged into the Student-Parent Portal, click on the Alert Solutions 2 link from the left hand navigation menu, and then click on the Contact Preferences tab.

The screenshot shows the Student-Parent Portal interface for Judy H. The navigation menu on the left includes links for Grades and Attendance, Grade History, Attendance History, Email Notification, Alert Solutions, Alert Solutions 2, Teacher Comments, School Bulletin, Class Registration, Balance, My Calendars, School Information, and Account. The Alert Solutions 2 link is highlighted with a red box and a red arrow pointing to it. A text box next to the arrow says "Click on Alert Solutions 2 link to update contact information". The main content area shows the "Grades and Attendance: Babb, Judy H" page with tabs for "Grades and Attendance" and "Standards Grades". The "Attendance By Class" table is visible, showing columns for "Last Week", "This Week", "Course", "Q1", "Q2", "S1", "Q3", "Q4", "S2", "Absences", and "Tardies". The "Attendance Totals" row shows 0 Absences and 0 Tardies. A legend at the bottom explains the Attendance Codes and Citizenship Codes.

Exp	Last Week					This Week					Attendance By Class							Absences	Tardies	
	M	T	W	H	F	M	T	W	H	F	Course	Q1	Q2	S1	Q3	Q4	S2			
																		Attendance Totals	0	0

Legend
Attendance Codes: Blank=Present | A=Absent | T=Tardy | TE=Tardy Excused | P=Parent Excused | U=Unexcused | S=School Excused | I=In School Suspension | O=Out of School Suspension | X=Truant | V=Vacation | F=Field Trip |
Citizenship Codes: H=Honorable | S=Satisfactory | N=Needs to improve | U=Unsatisfactory |

Please make your changes by dragging and dropping items from the Student Information section to the appropriate message category box.

You will also see a Subscriber Information link, information on this page can be edited but will only last for 24 hours. Parents and guardians are asked to contact their child's school if they want to have this information changed.

Back Save Preferences

Contact Preferences **Subscriber Information**

Contact Information	
Home Phone	<input type="text" value="916-555-1196"/>
Guardian Email	<input type="text" value="momanddad@PSSIS.com"/>
Father Day Phone	<input type="text"/>
Mother Email	<input type="text"/>
Father Email	<input type="text"/>
Mother Day Phone	<input type="text" value="281-653-2254"/>
School Phone	<input type="text"/>
Email Address	<input type="text"/>
Cell Phone	<input type="text"/>
Email	<input type="text"/>
Home_Phone	<input type="text"/>

If you are unable to update your contact information for any reason, please feel free to contact the school office and we can update the information for you.

If you have any questions, please feel free to contact the school at 902 362-3300.