



Kennetcook District School

4369 Highway 236

Kennetcook, N.S.

B0N 1P0

[hnrh.ccrce.ca](http://hnrh.ccrce.ca)

## Student Handbook 2018-2019

Leanne Searle - Principal

Mark Hingley - Vice Principal

Lisa Jackson - Administrative Assistant

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*This agenda belongs to:*

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/TOWN \_\_\_\_\_

POSTAL CODE \_\_\_\_\_ PHONE \_\_\_\_\_

STUDENT NO. \_\_\_\_\_ HOMEROOM \_\_\_\_\_



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## **MESSAGE FROM ADMINISTRATION**



### **Welcome to Kennetcook District School!**

Welcome back to school! We are certainly looking forward to our new school year! The summer was full of sunshine and fun filled days and we hope that everyone had a chance to spend quality time with family and friends, and had a chance to relax, refresh and enjoy time away from regular routines. The staff at KDS is very focused on working together to ensure a positive and successful school year for everyone. We look forward to working within the school community to support our students and families as they continue to grow both academically and socially this year.

This booklet is full of information and will provide you with the necessary information about procedures and policies about KDS. Please take time to read over and review and be sure to keep this in a safe place so that it can be referred to throughout the school year. There will be updates and information to support this document sent out throughout the year by way of notices, newsletters and/or the ALERT system. We do our best to keep our school community informed, but please do not hesitate to call or ask if you are uncertain of something. Classrooms communicate via school agendas and it is imperative that families look at these each night, read the communications, and initial nightly to communicate to the teacher that you have received the necessary information. This is a wonderful way to play an active role in your child's education and keeps you very in touch with the classroom.

Students at KDS continue to work on developing citizenship amongst all of our students. Character education is vital and learning to deal with our emotions and act appropriately is something everyone should always be trying to build upon.

As the school principal, I am very proud to be a part of this wonderful school. It is an amazing place to work and to be a part of. KDS is a community school which takes pride in providing a safe, positive learning environment for all to work and learn. The 2018-19 will be an awesome school year!!!!

Yours in Education,

Leanne Searle  
Principal



# KENNETCOOK DISTRICT SCHOOL

**2018-2019**

Mrs. Leanne Searle  
Principal

Mr. Mark Hingley  
Vice Principal

Mrs. Lisa Jackson  
Administrative Assistant

Ms. Shannon Green  
Grade Primary/1

Ms. Linnea Olson  
Grade 1/2

Ms. Amy Brown  
Grade 2/3

Mrs. Laura Webber  
Grade 4/5

Ms. Mildred Robinson  
Grade 5/6

Mrs. Bernadette Hingley  
Resource / Learning Centre

Mrs. Amie Spares  
Reading Recovery/ Early  
Literacy Support

Ms. Brittany Garvie  
French 4, 5 & 6

Mr. Keith Andrews  
Physical Education

Mrs. Heather Bruce  
Music

Mrs. Carol Apesteguy, Mrs. Debbie Barron, Mrs. Tammy Beattie, Mrs. Krista Faulkner, Ms. Amber Patterson,  
Mrs. Teena Miller, Mrs. Amy Wood  
Educational Assistants

Rick Lattie- Custodian

**IMPORTANT DATES FOR 2018-2019**

SEPTEMBER 04	Orientation Day (No Students)
SEPTEMBER 05	Site-based PD (No Students)
SEPTEMBER 6	First Day for students
SEPTEMBER 13	Meet the Teachers - 6:30 - 7:30pm
SEPTEMBER 13	Stand Up Against Bullying Day
SEPTEMBER 21	School Pictures
SEPTEMBER 28	PD Day - No School
OCTOBER 4	Regional PD- No School
OCTOBER 8	Thanksgiving Day - No School
OCTOBER 9-19	NS Assessments: Grade 6 (4 days)
OCTOBER 19	School Picture Retakes
OCTOBER 26	Provincial Conference Day - No School
NOVEMBER 12	Remembrance Day Observance - No School
NOVEMBER 16	Assessment & Evaluation Day - No School
NOVEMBER 27	Report Cards Distributed
NOVEMBER 29	Evening Parent Teacher Interviews 6:30-8:00 PM
NOVEMBER 30	No School-Parent Teacher Interviews 9:00-11:45 AM, Site-based PD (pm)
DECEMBER 13	Christmas Concert (tentative)
DECEMBER 21	Last day of classes before Christmas
<b>DEC 24-JAN 02</b>	<b>CHRISTMAS BREAK</b>
JANUARY 03	Classes resume
FEBRUARY 18	Maud Lewis Heritage Day - No School
MARCH 8	Assessment & Evaluation Day - No School
MARCH 15	Last day of classes before March Break
<b>MARCH 18-22</b>	<b>MARCH BREAK</b>
MARCH 25	Classes resume
MARCH 26	Report Cards Distributed
MARCH 28	Evening Parent Teacher Interviews 6:30-8:00 PM
MARCH 29	No School-Parent Teacher Interviews 9:00-11:45 AM, Site-based PD (PM)
APRIL 19	Good Friday - No School
APRIL 22	Easter Monday - No School
MAY 20	Victoria Day - No School
MAY 21-31	NS Assessments: Grade 3 (4 days)
JUNE 27	Assessment and Evaluation Day - No School
JUNE 28	Last day of school year



### DAILY SCHEDULE

8:25	TEACHERS ON DUTY IN CLASSROOMS
8:45 - 10:00	INSTRUCTIONAL TIME
10:00 - 10:15	RECESS
10:15 - 12:05	INSTRUCTIONAL TIME
12:05 - 12:45	LUNCH
12:45 - 2:30	INSTRUCTIONAL TIME
2:35	DISMISSAL

#### Beginning of School Day

KDS doors will remain locked until 20 minutes before instructional time begins which is 8:25.

#### Dismissal

Our school dismissal is 2:35. We respectfully ask that parents not arrive to pick up their child prior to this time unless there are extenuating circumstances such as illness or medical appointments.



## Bussing

Students know what bus they travel on and where their stops are. **Students are expected to travel on their assigned bus only.** Students should not travel on buses other than their regular bus that takes them home or to their day care/sitter after school. Permission to do otherwise is only allowed if written permission from home is requested with a bus note.



## School Guests and Visitors

All parents/guardians and visitors in the school must **sign in at the office and receive a visitor's identification tag.** If a parent is dropping off an item for their child it will be left in the office and delivered to them during recess or lunch - not during instructional time.

We ask that parents picking up or dropping off a child at school please sign their child in or out at the office. **Students will proceed to their classroom or the office on their own.** We have found this to be least disruptive to the classroom.



## Attendance

Regular attendance is crucial in the success of students. We ask that whenever a child is sick that the child is excused. This may be done in a note to the teacher following the absence (or prior to in the case of a medical appointment) or by phoning the school and excusing the child. Because we believe that attendance is so important we will be closely monitoring student absences, especially unexcused absences.

## The School Year

The school year will consist of three terms.

Term 1 - September to November

Term 2 - November to March

Term 3 - March to June

TERM 1:	November 27	Elementary Report Cards Home
	November 29	Parent-Teacher Interviews 6:00 - 8:00 pm
	November 30	Parent-Teacher Interviews 9:00 - 11:45 am
	November 30	Teacher In-service (afternoon)
TERM 2:	March 26	Elementary Report Cards Home
	March 28	Parent-Teacher Interviews 6:00 - 8:00 pm
	March 29	Parent-Teacher Interviews 9:00 - 11:45 am
	March 29	Teacher In-service (afternoon)
TERM 3:	June 28	Elementary Report Cards Home
		Last day of school

## Assessment

Progress of students will be assessed on a continuous basis. Anecdotal notes, checklists, observations, conversations, projects, class work, quizzes, tests, presentations, and experiments will be assessed and will contribute to the final rubric score for each subject area.

## Homework

Research suggests that, "Homework can be beneficial when it is creative, challenging, and done in moderation."

Homework can be a wonderful time to talk to your child about what's happening at school and to see what your child can do on his or her own.

The Purpose of Homework:

- Prepare information or materials for future learning activities
- Practice new knowledge or new skills
- Enrich students' understanding of a topic and apply it in new ways.

## Hints for Success

1. Be sure to **check your child's backpack and agenda each and every evening** for homework and important notes from school.
2. Even if your child doesn't have any homework, **you can always read to them and have them read to you!**
3. If you have any concerns, please contact your child's teacher by sending a note with your child in their backpack or agenda.
4. Please send **nutritious snacks** (morning and afternoon) **and lunches** with your child.
5. We encourage your child to **bring a water bottle to school** (no glass bottles) rather than use the water fountain. This will prevent the spread of germs.
6. Be sure to **pack extra clothing** in your child's backpack.
7. If your child is **sick, please keep them at home.** A sick child cannot learn effectively.



## **Curriculum**

Students are offered a program consistent with the guidelines of the Department of Education, Province of Nova Scotia. In addition, many co-curricular and extracurricular activities enrich our programs throughout the year. In the past, these activities have included educational trips, sporting events, concerts, visual and performing arts, jump rope for heart, choir-recorder, to mention a few. Special Services are also available in our school to help students experiencing difficulty. These services include a Psychologist, a Speech Language Pathologist, Guidance Counsellor and Program Support. These specialists help in the identification, diagnosis and development of programs to assist students. **Please refer to your classroom teacher's communication plan for more detail regarding specific objectives in each subject area.**

## **Medication**

If your child must take medication during the school day, either **prescription or nonprescription**, the CCRCE requires a detailed form to be completed by the parent. **Medication will only be administered when this form is completed.** If your child is required to have medication administered throughout the school day, please stop by the school office to pick up a form.

## **Requirements for Physical Education**

**Students are required to have indoor sneakers for gym.** Children who do not have indoor sneakers will be required to go barefoot. Students are also expected to come dressed appropriately for gym class. i.e. (T-shirt, shorts / sweatpants).

## **Lost and Found**

Articles that are found on school property are turned into the office and

placed in a lost and found container. Unclaimed items are given away at the end of the school year. Parents are asked to **label** jackets, shoes, hats, mittens and boots with their child's full name.

### **Field Trips and Transportation**

**All school trips are a privilege.** Students may have the opportunity to go on specific curriculum related trips during the year. A permission slip must be signed to allow your child to participate.

### **Chartwell's Hot Lunch Program**

Hot lunch will be available every day for students and staff with a variety of options. Order sheets will go home each week.

Students may purchase nutritious canteen items at recess time and at lunch time.

### **Closing of School**

In cases of bad weather, schools in the district may be closed. Such notification is given over the local radio station **99.5 FM or 100.9 FM** early in the morning. In the event that school must be closed while the students are at school, parents **should clearly explain on the Emergency Form alternate arrangements for the care of their child.**

**School Evacuation—In case there is a need to evacuate the school students and staff will go to the Fire Hall.**

### **Toys and Electronics**

Students are **not** to bring cell phones, cameras, electronic games, toys, etc to school. If a student does bring any of these items to school, **the school is not responsible if any of the above mentioned items are broken or stolen.**

Please make arrangements with your child's teacher if your child wants to bring a special toy to the school to show his / her classmates for Show and Share.

### **After-School Events**

Parents must give written consent if their children are to participate in after-school events. Please pick up your child at the time that is indicated.

### **Outdoor Playtime**

Children are expected to be appropriately dressed for all weather conditions. On days of heavy rainfall or a severe wind-chill factor, children may be kept inside.

To help keep our classrooms and hallways clean we ask each student to change into indoor footwear when they come in from outside.

### **Playground Supervision**

At both recess and lunchtime, students are expected to go outside. An area with playground equipment is provided for their enjoyment. Teachers and duty supervisors monitor the children during outside recess and lunch times. We expect that students demonstrate safety and respect at all times.

### **Volunteers**

The staff and students greatly appreciate the volunteers who spend many hours at the school. Our volunteers greatly enrich the life at our school.

If you can help with your time and talent in any of the following areas, please contact the school to complete a volunteer package. Packages must be completed and approved before you can volunteer.

1. Working with students
2. Hot Lunch
3. Library
4. Home & School
5. Enrichment
6. Field days and class trips
7. Reading with students

It is important to say that some of these programs exist only because of the time and talents given freely by the volunteers.

### **School Advisory Council**

The main purpose of our SAC is to act as a support in promoting school improvement initiatives. It involves collaboration among school, home and the community working together to ensure a high quality of education for all the community working together to ensure a high quality of education for all our students. The SAC meet regularly throughout the year. Specific dates will be published in our monthly newsletters.

### **Home and School Organization**

The Home and School organization exists to provide extras for the students at the school. Meetings are held once a month. The Parent Teacher group holds several fundraising events throughout the year and we encourage all parents to become involved.

### **Peanut Free**

Kennetcook District Elementary School is a **PEANUT FREE** school. **Students are asked not to bring any foods with peanuts, peanut**

**products or nuts in their lunches or snacks.** This includes peanut butter, peanuts, candy with peanuts or even food with peanut oil and products with other nuts. Your effort to ensure that all children enjoy a safe school environment is appreciated.

**Peanut/nut/fish allergies are used severe and can be fatal.** A tiny amount of exposure to peanut or nut particles or residue can cause a peanut/nut allergy sufferer to experience strong reactions. Without medical treatment, the person can die within minutes.

